



**Minutes of LVDCF meeting held at Bradfield Parish Council Chambers
on Wednesday 15th February 2006 at 7.30pm.**

Present: Mark Whitehouse (Acting Chair), Daniel Blythe (Acting Secretary), Jackie Wilson, Lisa Pearson, Elaine Trippett, Warren Trippett, Hannah Isherwood, Vickie Priestley, Malcolm Nunn, Derek Bown, Clive Shaw

Apologies: Mike Bancroft, Mike & Shirley Taylor, Sandra Stephens, Nick Bye, Jason Longden, Terry Boorman, Andy Cudworth

ITEM	DISCUSSION	ACTION if any
1	<p>Introductions Mark welcomed everyone to the meeting. The minutes of the January meeting were accepted as a true record. There were no matters arising from the minutes.</p>	
2	<p>Appraisal Raffle Draw First Prize: Andrew Joiner Second Prize: Mr & Mrs M Frost The winners will receive their prizes shortly.</p>	<p>Jason Longden/ Daniel Blythe</p>
3	<p>Chairing Mark asked if anyone else would be prepared to chair meetings; Vickie agreed to do so when available.</p>	<p>Vickie Priestley</p>
4	<p>Event Dates For the benefit of those not present at the previous meeting, these were confirmed as follows: - Family Fun/ Activity Day: Saturday 16th September 2006 - Loxley Gala: Saturday 28th April 2007</p>	
5	<p>Family Fun/Activity Day: The Loxley Chase The day would include the revival of the Loxley Chase. (The original cup will be available to be awarded.) Points raised relating directly to the Chase were as follows: - Mark thanked Malcolm for his email outlining the route which he recalled (Loxley Road-Black Lane-Little Matlock-Robin Hood Woods-Acorn Hill-Rowell Bridge-Rowell Lane-Loxley Road-back to sports field). This was</p>	

	<p>suggested as a more suitable route than that discussed at the last meeting. There would also be a children's fun-run (different heats for various ages) round the Recreation Ground field.</p> <ul style="list-style-type: none"> - Jackie is in touch with Hallamshire Harriers and should be able to arrange for marshalling on the day. The need for a police presence, the number of marshals needed and the possibility of Harriers runners participating all need to be checked. - To verify the distance, Malcolm and Mark intend to walk the route. It was also suggested that the route should be surveyed for suitability, access for emergency vehicles, etc. - Other village forums with experience of running such events should be contacted for advice. - It was agreed that the start time for the race would be 1pm. There would be an entry fee for the Chase (£2 in advance/£3 on the day) but not for the fun-runs or other games. This would go directly into Loxley Forum general funds. There should be an entry form to keep track of numbers and this should also state the limit of organisers' liability. Hannah volunteered to undertake the entry admin for the race. 	<p>Jackie Wilson</p> <p>Malcolm Nunn/ Mark Whitehouse</p> <p>Mark Whitehouse/Vickie Priestley (through Rural Villages Forum)</p> <p>Hannah Isherwood</p>
<p>6</p>	<p>Family Fun/Activity Day: other aspects</p> <ul style="list-style-type: none"> - Activities suggested included: Quoits, Aunt Sally, Shove-ha'penny, Knur & Spell, electric buzzer on wire, face-painting, treasure-hunt (link with fun-run?), welly-wanging, tug-of-war. Lisa volunteered to investigate feasibility/availability for the games events. Rounders: if Loxley School can lend the equipment? Dan to enquire. Besom-making: Hannah to follow up contact. Buzzer game: Warren/Clive to follow up. - A marquee should be available for the day – Mark to check with Bill Parker (also: PA system and generators). - Other local societies will be invited to participate: Loxley Valley Protection Society, Commoners, etc. - Catering was discussed. An ice-cream van and/or burger van or baked potato vendor was suggested. There was some discussion about whether a burger van was suitable for the character of the event, but catering is easier with an outside trader as they already have a licence and do not require extra input. The Pavilion has power-points and could be a suitable venue for refreshments other than those being sold by van traders. - Music: Loxley Silver Band was suggested. Mark to contact. - An official opening (e.g. by the Lord Mayor) was discussed but it was 	<p>Lisa Pearson Daniel Blythe Hannah Isherwood Warren Trippett/Clive Shaw</p> <p>Mark Whitehouse/ Bill Parker</p> <p>Mark Whitehouse</p> <p>Mark Whitehouse</p>

	<p>generally felt that this would not be sufficiently beneficial to publicity.</p> <ul style="list-style-type: none"> - There could be a Natural History display, possibly involving Sheffield Wildlife Trust; Hannah offered to investigate. Derek would talk to Graves Park about a birds of prey display. - Publicity: the <i>Sixer</i>, local notice-boards, the school and house-to-house leafletting were felt to be the most effective ways of publicising the event. - Funding: applications to local trusts etc. would be likely to provide the best response. Mark & Dan to effect. - Prizes: it was suggested that there should be medals or certificates for completing the various runs. Derek suggested these could be made very cheaply (about 20p each) and would investigate this. - Drainage of the land was discussed and not considered to be a problem. - Dog-mess and general rubbish-clearing may be more of an issue; is this the responsibility of the City Council (Parks, Woodlands & Countryside) and can we request it to be done a few days before the event? - Portaloos will also be needed. - Parking was discussed – this will have to be on Loxley Road as there seems no other alternative. Vehicle access for vans etc. would be via the double gate at the top of the field. - Stakes and rope for marking out an ‘arena’ section of the field (for tug-of-war, welly-wanging, etc.) would be needed; Parks, Woodlands & Countryside could provide these, or Mark would ask Bill Parker. - First aid: St John’s Ambulance should be asked to be in attendance and Lisa would contact them, possibly with a view to a display as well. Lisa would also contact South Yorkshire Ambulance service to see if a First Response Group could be in attendance for information. - The need to inform the police of the event generally was discussed. Mark had received a communication from the Community Police Officer and would raise this. - Public Liability Insurance will be arranged through the Events Licence from Sheffield City Council (Parks, Woodlands & Countryside). A question was raised about a Markets Licence: is this needed for traders when they have their own licence? Mark to check with Council. 	<p>Hannah Isherwood Derek Bown</p> <p>Volunteers for leafletting needed</p> <p>Daniel Blythe/ Mark Whitehouse</p> <p>Derek Bown</p> <p>Mark Whitehouse/ Bill Parker</p> <p>Lisa Pearson</p> <p>Mark Whitehouse</p> <p>Mark Whitehouse</p>
<p>6.</p>	<p>Next meeting: Wednesday 15th March 2006 at 7.30 pm, at Bradfield Parish Council Chambers. Advance items or apologies please to Mark or Dan please before this date:</p> <p>mark@loxley.org.uk / 7 Leaton Close, S6 6RH danielblythe@btinternet.com / 534 Loxley Road, S6 6RT</p>	<p>All</p>